MINUTES

The Lake County Sheriff's Office Merit Commission met in a regular session on Thursday, April 14, 2011 at the Division of Transportation, 600 W. Winchester Road, Libertyville, Illinois, with the following:

Present: Marion Watson, Chairperson

Dr. Donald J. Klusendorf, Vice-Chairperson

Michael Miceli, Secretary John Matijevich, Member Hank Bogdala, Member

Also Present: Undersheriff Charles Fagan

Susan Rankin, Executive Secretary

Teri Bakanec (Guest) Beverly Bogdala (Guest)

Session called to order at 9:00AM by Chairperson Watson. Chairperson Watson was recognized for her 30 years of service with the Merit Commission with a letter from County Board Chairman David Stolman, a plaque from the Sheriff's Office, and a plaque from the Merit Commission.

Minutes from the 3/17/11 regular session meeting were reviewed and unanimously approved on motion of John Matijevich, seconded by Hank Bogdala. Executive session minutes from 3/17/11 were reviewed in Executive session but unanimously approved in open session on motion from Mike Miceli, seconded by Hank Bogdala. All in favor.

A summary of Personnel Action Items was distributed and accepted and ordered placed on file on motion of Hank Bogdala, seconded by John Matijevich.

A summary of the YTD budget was distributed and reviewed, as well as expense reports reviewed and signed. Donald Klusendorf made a motion to approve reports as presented, seconded by John Matijevich. All in favor.

Review was made of the current entry and lateral transfer eligibility lists. Our current Conditional Certified Eligibility list has 32 candidates. The Supplemental Transfer list has four candidates, and there are currently six candidates on the Certified Eligibility list.

Susan Rankin was advised by Police Consultants that Dr. Avrum Mendelsohn has retired and will no longer conduct our psychological evaluations. Review was made of the Curriculum Vitaes of two new psychological evaluators that are now working with PCI. Further discussion on these changes will be made in the upcoming meeting on May 19, 2011.

Commissioner Mike Miceli and Susan Rankin will attend the Illinois State Merit Commission meeting in Peoria, IL on April 21, 2011. A presentation with details regarding Lake County and the Merit Commission will be provided at the meeting. The state meeting is beneficial to learn about the policies, procedures, and issues from other counties in the state.

The joint meeting with the Law & Judicial Committee will be held May 3, 2011 at 11:00AM on the 10th floor of the County building. Chairperson Watson has suggested in previous meetings that she encourages each Commissioner attend. Susan Rankin provided presentations with information that will be reviewed at the meeting.

Discussion was made regarding the upcoming job fair May 19, 2011 at the CLC in Grayslake, IL. The job fair in Grayslake is excellent exposure for the Merit Commission and Sheriff's Office and generates thousands of participants which historically has provided us with many potential candidates for Deputy Sheriff.

Undersheriff Fagan advised that two entry candidates, Kasia Hozner and Kenneth Engberg graduated from the State Academy on March 31, 2011. Undersheriff Fagan also advised that entry candidate Victoria Eye is currently at the State Academy. The lateral transfer program is still suspended pending further notice.

Chairperson Watson requested a motion to go into Executive session at 10:05AM pursuant to Chapter 5 of ILCS ACT 120 SECTION 2(c)(1) and Chapter 5 of ILCS SECTION 2(c)(11). Motion made by Hank Bogdala, seconded by Mike Miceli.

The meeting was reconvened to regular session by Chairperson Watson at 10:15AM.

Meeting reconvened at 10:15AM.

Meeting adjourned on motion of Donald Klusendorf, seconded by Mike Miceli at 10:20AM.